

Credit River Board of Equalization Reconvene Meeting

May 2, 2011, 6pm

Call to Order:

Supervisor Schommer made a motion to re-convene the meeting at 6:00 pm. Vice Chairman Nilsen offered a second, motion passed 3 – 0 (Supervisor's Novak and Kraft were not present at the first Board of Equalization meeting so they did not vote)

Present:

Board Members: Chairman Brent Lawrence, Vice Chairman Bruce Nilsen, Supervisor Al Novak, Supervisor Leroy Schommer, Supervisor Tom Kraft

Others: Tom Wermerskirchen, Scott County Assessor's Office, Solomon Akanki, Scott County Taxation Office

Findings:

Solomon Akanki, Scott County Taxation Office presented the following findings:

Row 15 to 22 (PIDs 04-065-0040 to 04-910-0120) were changes made on the first day of the meeting based on the consent agenda.

Also during the first meeting it was concluded that no changes be made to PID 04-930-0240 (Row 23) because the owner (Alossaimi Bader) did not appeal his value.

Brundrett Robert (PID 04-031-0060)

Brundrett Robert (Row 24) attended the first meeting on 04/21/2011; he appealed the high value of his property and provided an appraisal as evidence to support his appeal. Apparently his property had been tagged three times within the past ten years without any response; his unfinished basement was then assumed to be 90% finished (1 bedroom & ¾ bath included). Action taken: We conducted an interior inspection of his property and completed an individual appraisal; the appraisal supported a value of \$334,500 after removing the basement finish. Recommendation: We recommended that the value be lowered from \$370,300 to \$334,500. Board action: Board lowered value from \$370,300 to \$334,500

Supervisor Schommer made a motion to accept the recommendation from Scott County that the value be lowered from \$370,300 to \$334,500. Vice Chairman Nilsen offered a second, motion passed 3 – 0

On-Site Marketing Co INC (15 Parcels)

Ted Kowalski (Row 25-39) attended the first meeting on 04/21/2011; he appealed the high value of his parcels and provided listings from Grey Fox (a development in a different neighborhood) to support his appeal. Recommendation: We recommended no changes to all 15 parcels based on sales that supported our values. Board action: Board affirmed values of all 15 parcels.

Vice Chairman Nilsen made a motion to accept the recommendation from Scott County that no changes be made. Supervisor Schommer offered a second, motion passed 3 – 0

Vice Chairman Nilsen made a motion to adjourn the meeting. Chairman Lawrence offered a second, motion carried 3 – 0. The meeting was adjourned at 6:15 pm.

Credit River Township Board Meeting Notes

May 2, 2011, 6pm

Call to Order:

Chairman Brent Lawrence called the meeting to order at 6:17 pm.

Members Present:

Chairman Brent Lawrence, Vice Chairman Bruce Nilsen, Supervisor Tom Kraft, Supervisor Al Novak, Supervisor Leroy Schommer

Others Present:

Interim Township Treasurer Holly Batton, Township Engineer Shane Nelson

1 Approve or Amend Agenda

Chairman Lawrence asked if any Board member would like to add or remove anything to the Agenda. Supervisor Schommer added Permit Procedures under New Business. Chairman Lawrence added Treasurer Position and Set Date for 2nd May Board Meeting under New Business and removed Personnel Policy under New Business.

Vice Chairman Nilsen made a motion to approve the Agenda. Supervisor Schommer offered a second, motion passed 5 – 0

2 Consent Agenda

Chairman Lawrence asked if any Board member or resident wanted any items removed from the Consent Agenda. There were none. Supervisor Schommer made a motion to approve the Consent Agenda items 1-3. Vice Chairman Nilsen offered a second, motion passed 5 – 0

3 Resident Open Forum

Grey Foxx resident who would not come up to the podium and could not be heard clearly on the tape asked to receive all of the handouts provided at the meeting, Draft meeting notes and Treasurer reports. Chairman Lawrence provided an explanation of the Board approval process and publishing/posting of Board documents.

Kevin, 21706 Pine Tree Circle, recommended to the Board that the Wetland Mitigation Management process in the Territory Development be reported to the homeowners. He further requested a thorough evaluation process take place regarding CSTS mowing and length of contracts.

4 Old Business

1) Territory Proposal from Tradition Development

Engineer Nelson gave the Board a summary of the recent TEP meeting and provided an overview of the Wetland Mitigation Management and permit process for wetland banking credits. Rob Wachholz with Tradition Development/SA Group and representing the Territory Homeowners Association explained the proposed purchase agreement with Bill Feldman to acquire the banking credits and to satisfy the permit requirements.

Vice Chairman Nilsen made a motion to direct Rob Wachholz with Traditions Development/SA Group to finalize the banking credit paperwork with Bill Feldman at 60 cents per square foot plus 6 ½ percent

transfer fee for Board approval at the next scheduled Board meeting. Supervisor Kraft offered a second, motion passed 5 – 0

Supervisor Kraft provided an overview of the remaining 2 warranty work agreement items.

2) CSTS and Ditch Mowing

The Board discussed quotes received and work completed in previous years. Supervisor Schommer will clarify the CSTS mowing specifications and this will be awarded at the next Board meeting. The Board directed Clerk Haugh to request a quote from previous ditch mowing vendor Dale Kuchinka and this will also be added to the next Board meeting Agenda for a decision.

3) Class 5 Rock Hauling Proposals

Vice Chairman Nilsen provided an overview of the quotes received from Art Johnson Trucking and Klingberg Trucking. Supervisor Kraft made a motion to accept the quote from Art Johnson Trucking for rock hauling from Kraemer Mining at a price of \$3.02 per ton with a completion date of June 1st . Supervisor Schommer offered a second, motion passed 5 – 0

4) Road Grading Proposals

The Board reviewed the 2 quotes received from Art Johnson Trucking and Gallaghers, Inc. Supervisor Schommer made a motion to accept the quote from Art Johnson Trucking for road grading. Supervisor Novak offered a second, motion passed 5 – 0

5) Fire Contract Update

Vice Chairman Nilsen and Chairman Lawrence provided an update on the status of the changes happening with City staff and the status of fire contract and explained that a draft will be ready for Board approval within the next 60 days. Clerk Haugh will add this item to the next scheduled Board meeting Agenda for an update.

6) Scott Co. Subdivision Ordinance # 7

The Board discussed Commissioner Menden's request for a formal Township Board recommendation to the County Subdivision Ordinance # 7. Chairman Schommer will contact Commissioner Menden and Clerk Haugh will send another copy of the original Recommendation Form previously approved by the Board to Brad Davis with Scott County. The proposed amendments to the comp plan will be reviewed further by the Board.

5 Road Report

Supervisor Kraft reviewed the repair list with the Board. Supervisor Kraft and Vice Chairman Nilsen will work with Engineer Nelson to coordinate the process for requesting 2 quotes for crackfilling, sealcoating and patching repairs for Board review at the next Board meeting.

6 Treasurer's Report

1) Transfer Funds

Supervisor Kraft made a motion to transfer \$40,000 from the savings account to the checking account. Supervisor Schommer offered a second, motion passed 5 – 0

7 New Business

1) Mailbox Reimbursement

The Board reviewed the process regarding mailbox reimbursement.

2) Permit Procedures

Supervisor Schommer requested that permit applicants complete all description portions of the Scott County application. The Board discussed escrows for administration fees pertaining to CSTS lot permits and determined that an additional administration fee of \$150 will be requested from Franz Homes for a recent permit application that required much more work and review by Engineer Nelson. If this amount is not paid, the Board determined that this payment be taken out of the driveway escrow funds for this permit application. Clerk Haugh will communicate this to Franz Homes and the Town Treasurer.

3) Treasurer Position

Supervisor Schommer made a motion to unappoint interim Treasurer Holly Batton and retain her as a temporary consultant at an hourly rate of \$24 per hour effective May 7, 2011. Supervisor Kraft offered a second, motion passed 5 – 0

Supervisor Kraft made a motion to appoint Sarah LeVoor as Treasurer at an hourly rate of \$22 per hour effective May 7, 2011 with a wage increase review in 90 days. Vice Chairman Nilsen offered a second, motion passed 5 – 0

4) 2nd May Board Meeting

Vice Chairman Nilsen made a motion to schedule the 2nd May Board meeting for Tuesday, May 17th at 6pm. Supervisor Novak offered a second, motion passed 5 – 0

8 Review and Pay Bills

Check Number	To	Amount	Comments
Paid Chk# 006145	AL NOVAK	909.85	April Payroll
Paid Chk# 006146	BRENT LAWRENCE	1,132.20	April Payroll
Paid Chk# 006147	BRUCE NILSEN	1,335.05	April Payroll
Paid Chk# 006148	CATHY HAUGH	1,703.41	April Payroll
Paid Chk# 006149	HOLLY BATTON	741.58	April Payroll
Paid Chk# 006150	LEROY SCHOMMER	1,419.97	April Payroll
Paid Chk# 006151	TOM KRAFT	768.83	April Payroll
Paid Chk# 006152	AL NOVAK	47.78	Apr Exp Reimb
Paid Chk# 006153	ART JOHNSON TRUCKING INC	2,956.00	April Rd Mtc
Paid Chk# 006154	BRENT LAWRENCE BUSINESS FORMS &	84.15	April Exp Reimbursement
Paid Chk# 006155	ACCOUNTING	161.99	Laser Utility Bills for CSTS
Paid Chk# 006156	CATHY HAUGH	111.51	Exp Reim
Paid Chk# 006157	CENTERPOINT ENERGY	18.67	Town Hall Gas
Paid Chk# 006158	CERTIFIED RECYCLING	115.00	Refuse
Paid Chk# 006159	CITY OF LAKEVILLE	333.00	Judicial Rd Mtc for March 2011
Paid Chk# 006160	COLLINS TREE	694.69	Blaylock Circle Tree Trimming
Paid Chk# 006161	DB SERVICES	1,310.00	Catch Basin Mtc
Paid Chk# 006162	DENNIS KAROW	286.36	Park Mowing
Paid Chk# 006163	ECM PUBLISHERS INC	622.00	Legal Publishing
Paid Chk# 006164	GE CAPITAL	149.64	Copier Expense
Paid Chk# 006165	GOLIATH HYDRO-VAC INC HAKANSON ANDERSON ASSOC	150.00	Brookwood Rd jet culvert
Paid Chk# 006166	INC	8,076.75	March Engineering Exp
Paid Chk# 006167	INTEGRA TELECOM	509.86	Phone Service
Paid Chk# 006168	METRO SALES , INC.	211.83	Copier Service Fee
Paid Chk# 006169	MIKES SEPTIC	235.00	Town Hall Pumping
Paid Chk# 006170	MINNESOTA REVENUE MW5	90.10	State Withholding
Paid Chk# 006171	MVEC	659.71	Electricity
Paid Chk# 006172	SCOTT COUNTY TREASURER	19,815.42	First Half Salt Bill
Paid Chk# 006173	SCOTT SOIL & WATER CONSV	1,146.50	NPDES

	DIST		
Paid Chk# 006174	TOM KRAFT	17.85	April Exp Reimb
Paid Chk# 006175	XCEL ENERGY	13.08	St Francis St Light
No Check	EFTPS	1,264.52	Payroll Taxes
No Check	Anchor bank	16.78	ACH fees
No Check	PERA	90.50	PERA
		47,199.58	

9 Adjourn

There being no further business before the Town Board, Vice Chairman Nilsen made a motion to adjourn the meeting. Supervisor Novak offered a second. Motion passed 5 – 0. The meeting was adjourned at 9:10pm.

Submitted By: (s/) Cathy Haugh
Township Clerk
Credit River Township

Approved By: (s/) Brent Lawrence
Chairman Board of Supervisors
Credit River Township